



HEADQUARTERS
CIVIL AIR PATROL CALIFORNIA WING CADET ADVISORY COUNCIL
UNITED STATES AIR FORCE AUXILIARY

15 May 2010

MEMORANDUM FOR CALIFORNIA WING CADET ADVISORY COUNCIL

FROM: THE WING COUNCIL

SUBJECT: CAWG CAC Weekend 2010

1. Mission Statement: To provide a forum for all California Wing members involved in the Cadet Advisory Council to gather and discuss issues pressing on California Wing. This forum is to provide an opportunity for all representatives within the wing to have a voice and provide in-person feedback.

Purpose of Activity

- Quick concise feedback up and down the chain
- Show Squadron Representatives how important their role in CAC is
- Train CAC Representatives how to do their jobs
- Promote the CAC within the Wing

Goals

- Standardize training for Group and Squadron Representatives
- Provide a continuity binder upon check in to every representative
- Identify problems in the wing
- Inspire all echelons of CAC to meet more and increase results

Who

- Wing Commander
- Wing DCP
- Wing CAC Chair Staff
- Group Commanders
- Group CPOs
- Group CAC Chair Staff
- Squadron Commanders
- Squadron Deputy Commanders for Cadets
- Squadron Representative

Cadet Training

- Purpose
 - Role of Sq Rep
 - Role of Gp Rep
 - Reports
- How to run a council
- Constitution/Bylaws
 - Elections

- Sq Size
- Continuity

Senior Training

- Purpose
- Communication
- Mentoring
 - Training
 - How to run a council
 - Support

Logistics

- Locations
 - Vandenberg
 - Liggett
 - Parks
- Transportation
 - Group Carpool
 - POV
 - CAP Vans/Aircraft
- Resources
 - Classrooms
 - Central Stage

Social

- Teambuilding-Sat
- Relax/Chill Party-Sun

Discussion Topics

- Maturity in relation to grade
- Staff Training
- Group/Wing Participation
- Diverse Activities
- Dating w/in CAP
- Internet protocol
- Agenda items for the wing
- Recruiting/retention
- Continuity
- ILP's

Binders

- Same material as Wing Continuity Binders
- Flash Drives
- CD's
- Internet group

Project Officer – Tony Upton

2. **OBJECTIVES:** With the opportunity given having all representatives present, through a creative atmosphere, we plan to conquer the issues brought to the council's attention. As well as conquering current issues, we plan to discuss possible new activities and meetings to develop and better California Wing's Cadet Program as a whole. With the success of this meeting, we plan to inspire all echelons of Cadet Advisory Council within CAWG to have more meetings like this to generate more progress.
3. **POSSIBLE LOCATIONS:** The best location would be in central California to provide an

equal convenience for transportation. The best locations would be Camp San Luis Obispo, Fort Hunter Liggett or Vandenberg Air Force Base. These suggested locations equally provide housing, meeting areas and mess facilities.

4. POSSIBLE DATES: The projected date for this activity is planned to be a weekend in the month of September.
5. If there are any questions regarding this information, please contact Sean Quigley by phone (661) 312-7971 or email squigley90@gmail.com

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